

NOTES ON COMPLETION OF FORM B68

These notes should be read in conjunction with the relevant legislation.

- General** This form must be completed correctly, in full and in accordance with the following notes. Every section of the form must be completed. Where "not applicable", "nil" or "none" is appropriate, please state.
- note one** Select only one of the options (a) or (b).
- Tick box (a) if the company wishes to be excluded from consideration for the purposes of calculating the number of companies of which any person is a director for the purposes of section 45 of the Companies (Amendment)(No.2) Act 1999.
- Tick box (b) if this person wishes the company to be excluded from consideration in calculating the number of companies of which he/she is a director for the purposes of section 45 of the Companies (Amendment)(No.2) Act 1999.
- note two** Tick the appropriate box
- note three** Insert the number of at least one paragraph from the Schedule which applies to the company.
- note four** The statutory declaration must be signed by either a practising solicitor, a commissioner of oaths, notary public, or peace commissioner.
- note five** Full postal address must be given. A P.O. Box will not suffice.

Further information

- CRO address** When you have completed and signed the form, please file with the CRO. The Public Office is at 14 Parnell Square, Dublin 1. The DX address for the CRO is 145001.
- If submitting by post, please send with the prescribed fee to the Registrar of Companies at:
Companies Registration Office, O'Brien Road, Carlow, County Carlow
- Payment** If paying by cheque, postal order or bank draft, please make the fee payable to the Companies Registration Office. Cheques or bankdrafts must be drawn on a bank in the Republic of Ireland.

Please *carefully* study the explanatory notes above. A Form B68 that is not completed correctly or is not accompanied by the correct fee is liable to be rejected and returned to the presenter by the CRO pursuant to section 249A Companies Act 1990 (inserted by section 107 Company Law Enforcement Act 2001). Unless the document, duly corrected, is relogged in the CRO within 14 days, it will be deemed to have never been delivered to the CRO.

FURTHER INFORMATION ON COMPLETION OF FORM B68, INCLUDING THE PRESCRIBED FEE, IS AVAILABLE FROM WWW.CRO.IE OR BY EMAIL INFO@CRO.IE