

# Companies Registration Office

## Nature of change in particulars

registered by a partnership

Section 7 Registration of Business Names Act 1963

CRO receipt date stamp

Please keep a photocopy of this form for your own records. If paying by postal order, bank draft or cheque, please make the fee payable to the Companies Registration Office

Business Number

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Registration of Business Names Act 1963

# RBN2A

PARTNERSHIP

Please complete in black typescript or in BOLD CAPITALS, referring to explanatory notes

**Business name**

*in full/note one*


**Nature of change(s)**

*note two*


**Date of change(s)**

Day	Month	Year								
<table border="1"><tr><td> </td><td> </td></tr></table>			<table border="1"><tr><td> </td><td> </td></tr></table>			<table border="1"><tr><td> </td><td> </td><td> </td><td> </td></tr></table>				

**E-mail address to which certificate will issue**

Please nominate an email address. The certificate of registration will issue to this email address in electronic format. This is required information.

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**Presenter details**

*note three*

Name  
Address  
  
DX number  
Telephone number  
Email

	DX exchange
	Fax number
	Reference number

**New partners**

Where there are new partners, please furnish the particulars of all individuals and corporate bodies, as appropriate.

Surname	<input type="text"/>	Former surname(s)	<input type="text"/>
Forename(s) <i>note four</i>	<input type="text"/>	Former forename(s) <i>note four</i>	<input type="text"/>
Residential address <i>note four</i>	<input type="text"/> <input type="text"/> <input type="text"/>		
Business occupation <i>note five</i>	<input type="text"/>	Nationality <i>note five</i>	<input type="text"/>
Directorships <i>note six</i>	Company name	Company number	
	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	

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Surname	<input type="text"/>	Former surname(s)	<input type="text"/>
Forename(s) <i>note four</i>	<input type="text"/>	Former forename(s) <i>note four</i>	<input type="text"/>
Residential address <i>note four</i>	<input type="text"/> <input type="text"/> <input type="text"/>		
Business occupation <i>note five</i>	<input type="text"/>	Nationality <i>note five</i>	<input type="text"/>
Directorships <i>note six</i>	Company name	Company number	
	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	

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Surname	<input type="text"/>	Former surname(s)	<input type="text"/>
Forename(s) <i>note four</i>	<input type="text"/>	Former forename(s) <i>note four</i>	<input type="text"/>
Residential address <i>note four</i>	<input type="text"/> <input type="text"/> <input type="text"/>		
Business occupation <i>note five</i>	<input type="text"/>	Nationality <i>note five</i>	<input type="text"/>
Directorships <i>note six</i>	Company name	Company number	
	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	

**New partners contd**

Surname	<input type="text"/>	Former surname(s)	<input type="text"/>
Forename(s) <i>note four</i>	<input type="text"/>	Former forename(s) <i>note four</i>	<input type="text"/>
Residential address <i>note four</i>	<input type="text"/> <input type="text"/> <input type="text"/>		
Business occupation <i>note five</i>	<input type="text"/>	Nationality <i>note five</i>	<input type="text"/>
Directorships <i>note six</i>	Company name	Company number	
	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	

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Surname	<input type="text"/>	Former surname(s)	<input type="text"/>
Forename(s) <i>note four</i>	<input type="text"/>	Former forename(s) <i>note four</i>	<input type="text"/>
Residential address <i>note four</i>	<input type="text"/> <input type="text"/> <input type="text"/>		
Business occupation <i>note five</i>	<input type="text"/>	Nationality <i>note five</i>	<input type="text"/>
Directorships <i>note six</i>	Company name	Company number	
	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	

**Certification**

We, the undersigned, hereby notify changes in the particulars registered pursuant to section 7 Registration of Business Names Act 1963, and for that purpose have completed the above form in accordance with the Notes on Completion of Form RBN2A.

Signatures <i>note seven</i>	Names <i>in block letters or typescript</i>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Date      Day      Month      Year

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## NOTES ON COMPLETION OF FORM RBN2A

These notes should be read in conjunction with the relevant legislation.

**General** This form must be completed in full and in accordance with the following notes. Where "not applicable", "nil" or "none" is appropriate, please state. Where the space provided on Form RBN2A is considered inadequate, the information should be presented on a continuation sheet in the same format as the relevant section in the form. The use of a continuation sheet must be so indicated in the relevant section.

**note one** The business name must accord with the particulars contained in documentation already delivered to the CRO.

**note two** Form RBN2A must be completed whenever any change is made or occurs in the particulars registered under section 4 Registration of Business Names Act 1963, i.e.

- (1) Business name, including, in the case of the proprietor of a newspaper, the title of the newspaper. Pursuant to section 14 Registration of Business Names Act 1963, the Minister for Business, Enterprise and Innovation has the power to refuse to permit the registration of any name which in his/her opinion is undesirable.
- (2) Nature of business.
- (3) Principal place of business.
- (4) Other name(s) under which the business is conducted.
- (5) Change in partners or their details, including, in the case of a corporate body, the name and registered office address in the State.

**Where there are new partners, complete overleaf also.**

**note three** This section must be completed by the person who is presenting the form to the Registrar. This may either be one of the partners or a person on behalf of the partners. The DX number and exchange details may be given by those who are members of a document exchange service.

**note four** Insert the full name (initials will not suffice) and the usual residential address. Where the partner is a corporate body, the corporate name and registered address must be stated.

Pursuant to section 2 Registration of Business Names Act 1963, forename(s) includes any Christian name(s), and surname, in the case of a person usually known by a title different from his/her surname, means that title.

References to a former forename or surname **do not include:** (1) in the case of any person usually known by a title different from his/her surname, the name by he/she was known previous to the adoption of, or succession to, the title; or (2) in the case of any person, a former forename or surname where that name or surname has been changed or disused for a period of not less than 20 years; or (3) in the case of a married woman, the name or surname by which she was known previous to the marriage.

**note five** Applicable only to individuals.

**note six** Where applicable, insert company name and number.

**note seven** This statement must in all cases be signed by either: (1) all the individuals who are partners and a director or secretary of all bodies corporate which are partners, or, (2) some individual who is a partner, or a director or secretary of some body corporate which is a partner; and in a case to which (2) applies, this must be verified by a statutory declaration made by the signatory. Where the statement is signed by a director/secretary of a body corporate which is a partner, this must be stated.

When signed, this statement must be sent by post or delivered to the Registrar within one month after any change in any of the particulars registered.

### Further information

**Changes** Further changes to particulars registered may only be made by sending the following forms to the CRO:

<b>Form RBN2A</b>	Nature of change in particulars registered by a partnership.
<b>Form RBN3</b>	Cessation of business under a business name by a registered individual, partnership or body corporate.

**Note** PLEASE KEEP A PHOTOCOPY OF THIS FORM FOR YOUR OWN RECORDS

**CRO address** When you have completed and signed the form, please file with the CRO. The Public Office is at Bloom House, Gloucester Place Lower, Dublin 1. If submitting by post, please send with the prescribed fee to the Registrar of Business Names at:

**The Business Names Section, Companies Registration Office, O'Brien Road, Carlow**

**Please carefully study the explanatory notes above. A Form RBN2A that is not completed correctly or is not accompanied by the correct fee is liable to be rejected and returned to the presenter by the CRO.**

**Failure, without reasonable excuse, to furnish the required statement of particulars within the time specified will entail liability on summary conviction to a fine not exceeding €127; any statement which contains any matter which is false in any material particular to the knowledge of any person signing it will entail liability on summary conviction to imprisonment for a term not exceeding six months or to a fine not exceeding €127, or both.**

**FURTHER INFORMATION ON THE COMPLETION OF FORM RBN2A, INCLUDING THE PRESCRIBED FEE, IS AVAILABLE FROM [www.cro.ie](http://www.cro.ie) OR BY EMAIL AT [info@cro.ie](mailto:info@cro.ie)**