



**Notice of Authorisation/Revocation of
Authorisation of an Electronic Filing Agent**
Section 35/36 Companies Act 2014

CRO receipt date stamp & barcode

Please complete using black typescript or BOLD CAPITALS, referring to explanatory notes

Company details

Company number

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Company name

On behalf of the company, I hereby give notice that: *note one*

☐ the agent below has been duly authorised to electronically sign documents that are required or authorised, by or under the Companies Act or any other enactment, including any amendments to the said Companies Act, to be delivered by the company to the registrar of companies and to deliver to the said registrar, by electronic means, the said documents so signed

or

☐ the authorisation of the agent below to electronically sign documents that are required or authorised, by or under the Companies Act or any other enactment, including any amendments to the said Companies Act, to be delivered by the company to the registrar, by electronic means, the said documents so signed, has been duly revoked.

Agent details

note two

Name

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Address

CRO ID
note three

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Certification

I hereby certify that the particulars contained in this form are correct and have been given in accordance with the Notes on Completion of Form B77.

Surname

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Forename(s)

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Signature
note four

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Date

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☐ Director ☐ Secretary *note five*

Presenter details

Name

Address

Telephone number	Fax number
Email	Contact Person
DX number/Exchange	Reference number

NOTES ON COMPLETION OF FORM B77

These notes should be read in conjunction with the relevant legislation.

- General** This form must be completed correctly, in full and in accordance with the following notes. Every section of the form must be completed. Where "not applicable", "nil" or "none" is appropriate, please state. Where the space provided on Form B77 is considered inadequate, the information should be presented on a continuation sheet in the same format as the relevant section in the form. The use of a continuation sheet must be so indicated in the relevant section.
- note one** Tick the relevant box. One box only ought to be ticked.
- note two** Where you wish to appoint a firm (partnership) as your company's electronic filing agent, the name and principal office of the firm may be stated instead of the names of all the partners in that firm. By appointing a firm by name, you indicate the appointment as your company's electronic filing agent of those persons who shall, from time to time during the currency of that appointment, be the partners in that firm as from time to time constituted.
- note three** Your agent will have been issued with a CRO ID when applying to CRO to act as an electronic filing agent.
- note four** This form **must** be certified by a current officer of the company.
- note five** Tick the relevant box(es).

Further information

Note Please read Information Leaflet No.15, "Statutory Electronic Filing Agent" before completing this form.

CRO address When you have completed and signed the form, please file with the CRO. The Public Office is at Bloom House, Gloucester Place Lower, Dublin 1. If submitting by post, please send with the prescribed fee to the Registrar of Companies at:

Companies Registration Office,
O'Brien Road, Carlow,
County Carlow, R93 E920

DX: 271004 DX Exchange: Carlow 2

Payment If paying by cheque, postal order or bank draft, please make the fee payable to the Companies Registration Office. Cheques or bankdrafts must be drawn on a bank in the Republic of Ireland.

Please carefully study the explanatory notes above. A Form B77 that is not completed correctly or is not accompanied by the correct documents or fee is liable to be rejected and returned to the presenter by the CRO pursuant to section 898 Companies Act 2014.

Unless the document, duly corrected, is relogged in the CRO within 14 days, it will be deemed to have never been delivered to the CRO.

**FURTHER INFORMATION ON COMPLETION OF FORM B77 IS AVAILABLE
FROM WWW.CRO.IE OR BY EMAIL INFO@CRO.IE**