

Return of accounting documents
(including certified translation where required)
Section 1303(1)/1305(1) Companies Act 2014

CRO receipt date stamp and CRO barcode

External Company number

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Name of the Company

Please complete using black typescript or BOLD CAPITALS, referring to explanatory notes

Legal form of the Company

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Country of Incorporation

note one and two

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Which has established its branch in the State at:

Accounting Period

note three

Accounting documents pursuant to section 1303/1305 of the Companies Act 2014 are attached, made up to:

Day	Month	Year								
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Non-EEA country Requirement only: Share capital

note four

Amount of called up share capital of a non-EEA company (if not indicated under Charter filed with Form F13) Section 1306 Companies Act 2014:

Signature

note five

Signature of a person authorised under section 1302(2)(g)(ii)/1304 of the Companies Act 2014.

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Name <i>in block letters or typescript</i>		Date	
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Presenter details

note six

Person to whom queries can be addressed

Name			
Address			
Telephone number		Fax number	
Email		Contact Person	
DX number/Exchange		Reference number	

NOTES ON COMPLETION OF FORM F7

These notes should be read in conjunction with the relevant legislation.

- General** This form must be completed correctly, in full and in accordance with the following notes.
- note one** The country of incorporation of the company should be stated.
- note two** A full postal address of the Branch must be given.
- note three** **The Form F7 must be accompanied by: a copy of the certified/signed accounts of the company (not the branch accounts). The accounts need to be certified to be a true copy of the original by a director and the company secretary.**
- Translations:** Where accounts are translated from the country of origin's language, the accounts in that language must accompany the certified translation. (See info leaflet 5 available from www.cro.ie regarding method of certification of translations).
- note four** The amount of the share capital indicated in this form cannot be more than 2 months old. This section need only be completed by non-EEA country companies only and only then where not indicated on form submitted under section 1304(1) (Form F13).
- note five** **The form must be signed by the person on record with the CRO, who is resident in the State and who is authorised with responsibility for ensuring compliance with the Companies Act 2014.**
- note six** This section must be completed by the person who is presenting the application form to the Registrar. This may be either the applicant or a person on his/her behalf.
- Accounting Documents** **Accounting documents to be filed by an EEA company:** A copy of the accounting documents, for the financial year concerned, that the EEA company is required to cause to be prepared, and to be made public, in accordance with the laws of the EEA State in which it is incorporated.

Accounting documents to be filed by non-EEA company: A copy of the accounting documents, for the financial year concerned, that the non-EEA company is required to cause to be prepared, and, if such be the case, to be made public, in accordance with the laws of the state in which it is incorporated.

If there is no requirement, under the laws of the state in which it is incorporated, that accounting documents be caused to be prepared by it, the non-EEA company shall for each year in which a branch of it stands established —

(a) cause to be prepared in accordance with—

(i) Council Directive 78/660/EEC and, where appropriate, Council Directive 83/349/EEC; or

(ii) international financial reporting standards, accounts and a directors' annual report on them; and

(b) unless the circumstances are such that auditing of those accounts is not required by the relevant Community act, cause those accounts and that annual report to be audited in accordance with Directive 2006/43/EC.

If a non-EEA company so opts, there may, instead of the accounting documents referred to in that subsection, be delivered by it, in the prescribed manner, to the Registrar—

- a copy of the accounts, and a directors' annual report on them (prepared in accordance with (b) unless the exception applies)
- and a copy of the auditor's report on those accounts and that annual report unless the foregoing exception applies.

Further information

CRO address When you have completed and signed the form, please send with the prescribed fee to the Registrar of Companies at:

Companies Registration Office, Bloom House, Gloucester Place Lower, Dublin 1.

Payment If paying by cheque, postal order or bank draft, please make the fee payable to the Companies Registration Office. Cheques or bank drafts must be drawn on a bank in the Republic of Ireland.