

Particulars of a charge subject to which property has been acquired by a company incorporated outside the State

Section 411(2)/1301 Companies Act 2014

Company number

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CRO receipt date stamp & barcode

Please complete in black typescript or in BOLD CAPITALS, referring to explanatory notes

Company name
in full

Country of origin

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Principal place of business in the State

Date of Acquisition of the property
note one

Day	Month	Year
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A correctly completed Form F9 must be lodged with the CRO within 21 days as set out in section 411/1301 of the Companies Act 2014.

Date of instrument creating/evidencing the charge

Day	Month	Year
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Description of the instrument creating or evidencing the charge
note two

Short particulars of the property charged
note three

note three Further particulars

Presenter details

Person to whom queries can be addressed

Name		
Address		
E-Mail	Fax number	
Telephone number	Contact Person	
Dx Mail/Exchange	Reference number	

Persons entitled to the charge

note four

Name and address of charge holder(s)

Name
Address

Name
Address

Name
Address

Verification

note five

The form may be signed by the person authorised under section 1302(2)(g)(ii)/section 1304 of the Companies Act 2014 or of some other person in the State duly authorised by the company and by a person duly authorised on behalf of the charge holder

Signature on behalf of the company

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Name *in block letters or typed*

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Position held

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Nature of interest in the charge

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Signature on behalf of the charge holder

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Name *in block letters or typed*

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Position held

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Nature of interest in the charge

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Company e-mail address

Please nominate an e-mail address. The certificate will issue to this e-mail address in electronic format. This is required information.

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NOTES ON COMPLETION OF FORM F9

These notes should be read in conjunction with the relevant legislation

General This form must be completed in full and in accordance with the following notes.

note one A correctly completed Form F9 must be lodged with the CRO within 21 days of the date of the acquisition of the property as set out in section 411 of the Companies Act 2014.

note two A description of the Instrument, eg "Fixed Charge", "Mortgage", "Debenture" etc. as the case may be, should be given. In the case of a Judgement Mortgage, the date of the registration of the relevant affidavit in the Land Registry or Registry of Deeds should be given.

note three Please print within the box provided. Maximum 250 words. If the short particulars cannot be fitted into the allotted space, please place an X in the box and attach the further particulars.

note four Insert the name and address of each person entitled to the charge.

note five Where the application is on behalf of the company, the signature must be of the person authorised under section 1302(2)(g)(ii)/section 1304 of the Companies Act 2014 or of some other person in the State duly authorised by the company.

The particulars must be verified by some person interested in the charge otherwise than on behalf of the company and such person must state the nature of his interest in the charge

Completing Form F9

When you have completed and signed the form, please file with the CRO.

The Public Office is at Bloom House, Gloucester Place Lower, Dublin 1.

If submitting by post, please send with the prescribed fee to the Registrar of Companies at:

The Mortgages Section, Companies Registration Office,

Bloom House, Gloucester Place Lower, Dublin 1.

Please carefully study the explanatory notes above. A Form F9 that is not completed correctly or is not accompanied by the correct fee will be rejected and returned to the presenter by the CRO.

**FURTHER INFORMATION ON THE COMPLETION OF FORM F9 IS AVAILABLE
FROM www.cro.ie OR BY EMAIL at info@cro.ie**